



भारत सरकार, रेल मंत्रालय / Government of India, Ministry of Railways

रेलवे भर्ती बोर्ड, अजमेर - 305028

Railway Recruitment Board, Ajmer - 305028

NOTICE

Sub: NOTICE REGARDING LIVE PHOTO CAPTURE, LOGIN PROCEDURE AND MOBILE NUMBER UPDATION FOR GROUP 'B' 30% LDCE EXAMINATION – 2025-26.

Candidates appearing in the Group 'B' 30% LDCE Examination scheduled on 24.05.2026 and 31.05.2026 are hereby informed that the Live Photo Capture window will be made operational prior to activation of the E-Call Letter download facility. For accessing the Live Photo Capture window, candidates are required to log in using their **HRMS ID as the User ID and Date of Birth (DDMMYYYY format)** as the default password. **After the first login, candidates must change the password mandatorily** as per the password criteria enclosed in Annexure–A. **Candidates who fail to upload their live photograph within the stipulated period shall not be able to download the E-Call Letter-cum-Relieving Letter.** Therefore, uploading of the live photograph within the prescribed schedule is mandatory for all candidates.

Further, a provision has also been made in the login portal for updating the mobile number, if required. Since all future communications and notifications will be sent to the registered mobile number, candidates are advised to ensure that the correct mobile number is entered in the portal.

The login portal for Live Photo Capture and mobile number updation can be accessed through the link given below:

<https://cdn.digialm.com/EForms/configuredHtml/33128/100658/login.html>.

The schedule for Live Photo Capture is as follows:

Sl. No.	Activity	Schedule
1	Live Photo Capture and mobile number updation Window for all candidates.	From 11:00 hrs on 11.05.2026 to 17:00 hrs on 18.05.2026
2	Downloading of E-Call Letter-cum-Relieving Letter for candidates appearing on 24.05.2026	From 10:00 hrs on 20.05.2026 to 08:50 hrs on 24.05.2026
3	Downloading of E-Call Letter-cum-Relieving Letter for candidates appearing on 31.05.2026	From 10:00 hrs on 27.05.2026 to 08:50 hrs on 31.05.2026

Candidates are advised to complete the Live Photo Capture process well before the closing date to avoid last-minute technical issues.

Detailed instructions regarding the process are available in **Annexure–A**.

Date: 11.05.2026

Chairman/RRB Ajmer



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Annexure- A

1. Enter the HRMS ID and User Password (DDMMYYYY)
2. Fill the captcha and click the “LOGIN” button

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Group B 30% LDCE

Kindly Login to view candidate details, upload photograph and update mobile number.

* To login, please use your DOB in DDMMYYYY format.
Kindly change your password using a combination of alphabets, numerics, symbols, uppercase and lowercase letters with a minimum length of 8 characters (for example: Pass@1234).

HRMS ID: *
Enter HRMS ID

User Password: *
Enter User Password

742282
Type numbers as shown in image

LOGIN

FORGOT USER ID/PASSWORD

Version 15.03.01

3. After the first successful login, the candidate must mandatorily change their password with a combination of Alpha-Numeric, Symbolic, upper case & lower case with a minimum length of 8 characters (e.g. Pass@1234, etc.).)



Change Password

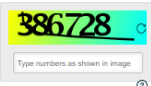
Kindly login to view application/assessment related activities

HRMS ID: *

Old Password: *

New Password: *

Confirm New Password: *


Type numbers as shown in image

CHANGE PASSWORD

LOGIN

4. After successful login, the candidate will be able to see the Applicant details (Applicant Name, HRMS ID, DOB, Email, HRMS Linked Mobile No., and Railway / Production Unit)
5. Upon successful verification of all the details, click on “Photo and Mobile Update”




APPLICANT DETAILS **PHOTO AND MOBILE UPDATE** **APPLIED POST** **LOGOUT**

Candidate Personal Details

Applicant Name abc	HRMS ID 1	DOB 24/May/1966
Email qatest1@d01.tcs-itsnap.com	HRMS Linked Mobile No. 9145471627	Railway/ Production Unit abc

Candidate Documents/Images Upload Details


Photograph

Version 15.03.01

6. Click on the “Click here to update photo and mobile” button



APPLICANT DETAILS PHOTO AND MOBILE UPDATE APPLIED POST

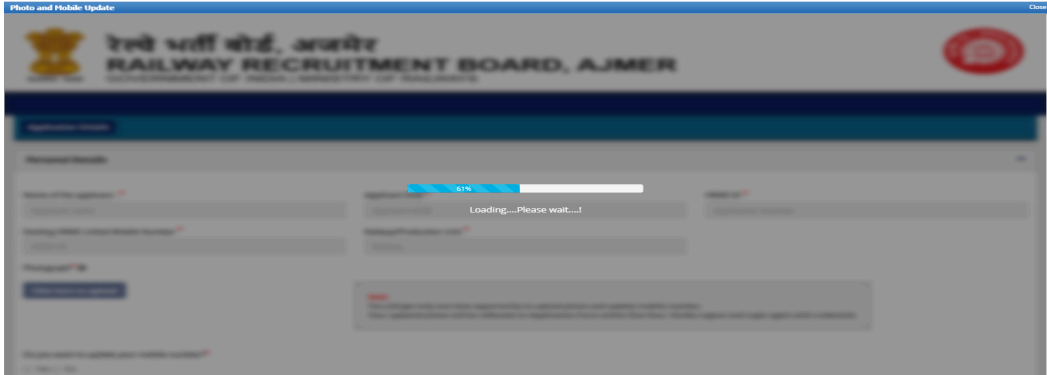
Photo and Mobile Update

Select Your Filter Criteria

Your Selection [Click here to update photo and mobile](#) [Refresh](#)

Action Application Seq No Document

7. A new tab will open, let the tab load till 100%



8. Click “Close” in the browser-related instructions

Photo and Mobile Update

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Instructions

Note:
Kindly use Edge Chromium or Mozilla Firefox (version 56 and above) or Google Chrome (version 59 and above) browser to fill in the Application Form.
The Application Form is compatible with Android (version 4.0 and above) and IOS (version 9 and above)
Fields marked with * are mandatory.

Close

Application Details

Personal Details

Name of the applicant: * abc Applicant DOB * 24/05/1966 HRMS ID * 1

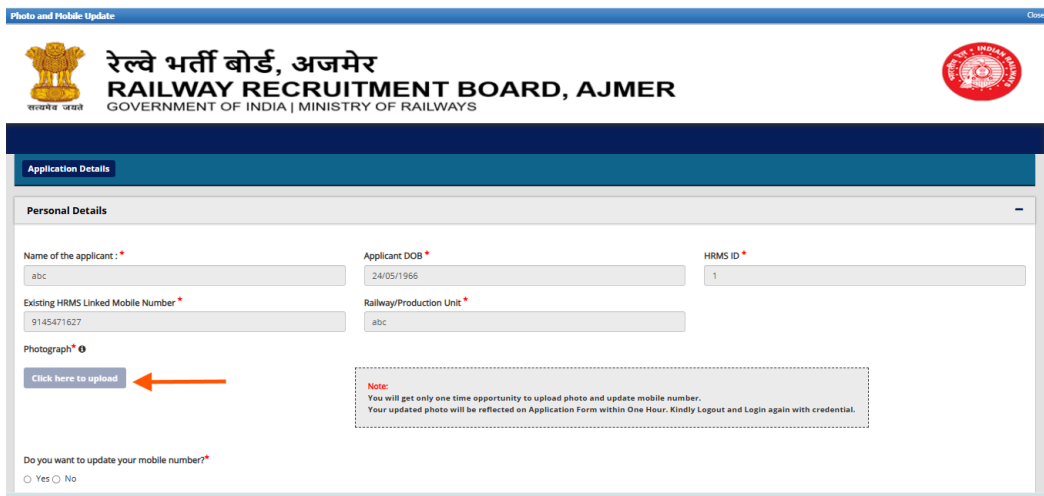
Existing HRMS Linked Mobile Number * 9145471627 Railway/Production Unit * abc

Photograph * [Click here to upload](#)

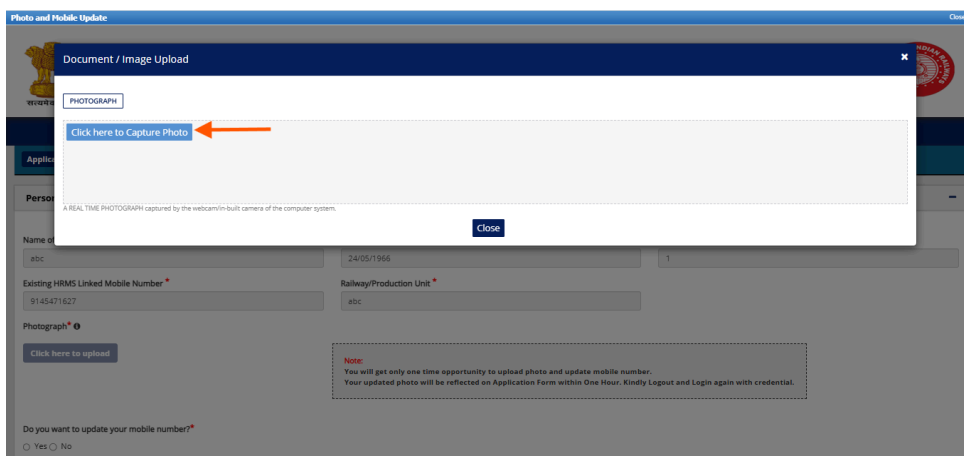
Note:
You will get only one time opportunity to upload photo and update mobile number.
Your updated photo will be reflected on Application Form within One Hour. Kindly Logout and Login again with credential.

Do you want to update your mobile number? *
 Yes No

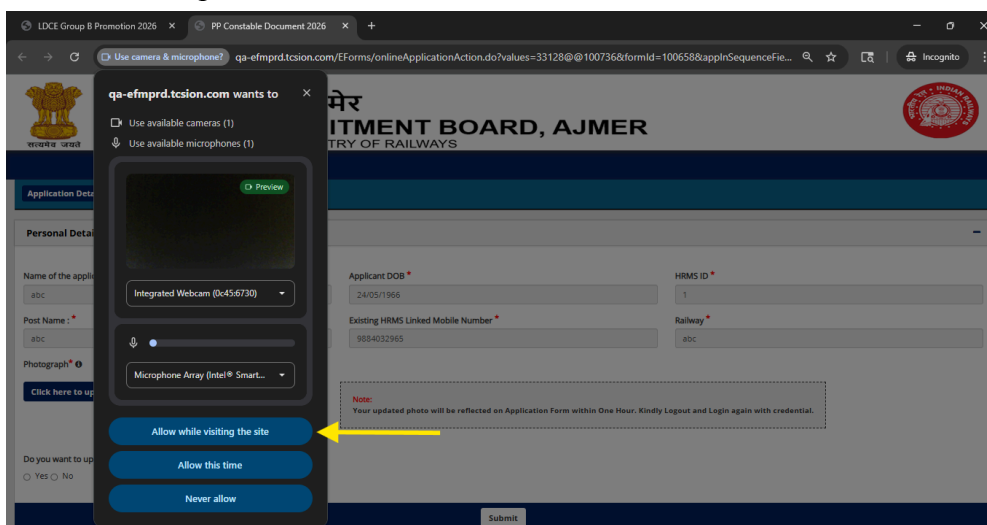
9. Under Photograph, click the blinking button “Click here to upload”



10. A new pop-up will open for capturing a photograph, click on “Click here to Capture Photo”

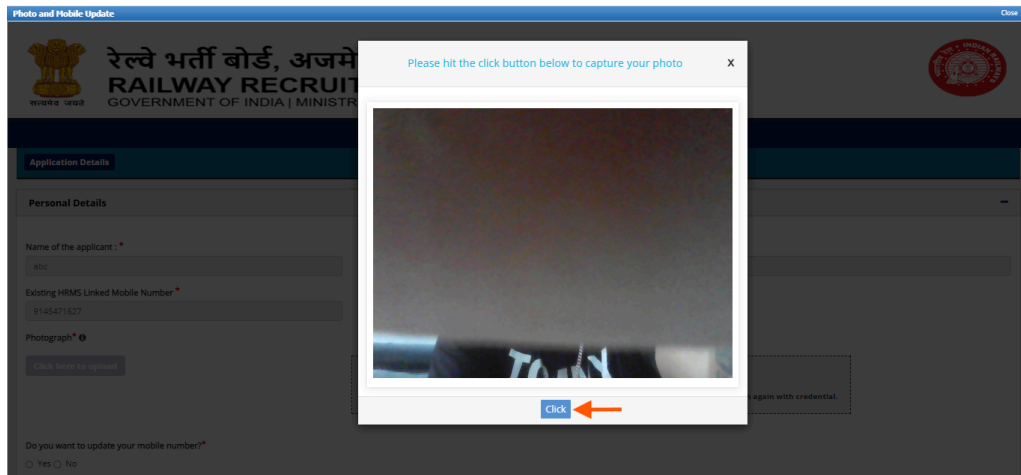


11. If asked, allow permission to the browser to access the camera

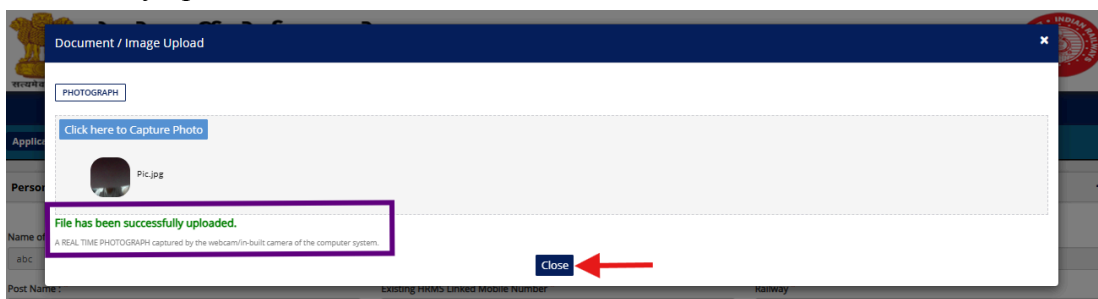


12. While looking straight into the camera, click on the “Click” button to capture the photograph.

- a. Make sure the face is properly visible.
- b. Preferably, the background is white
- c. The system will check if the candidate is properly looking into the camera or not
- d. If it failed to capture, the candidate should retry and ensure proper lighting and posture (looking straight into the camera).

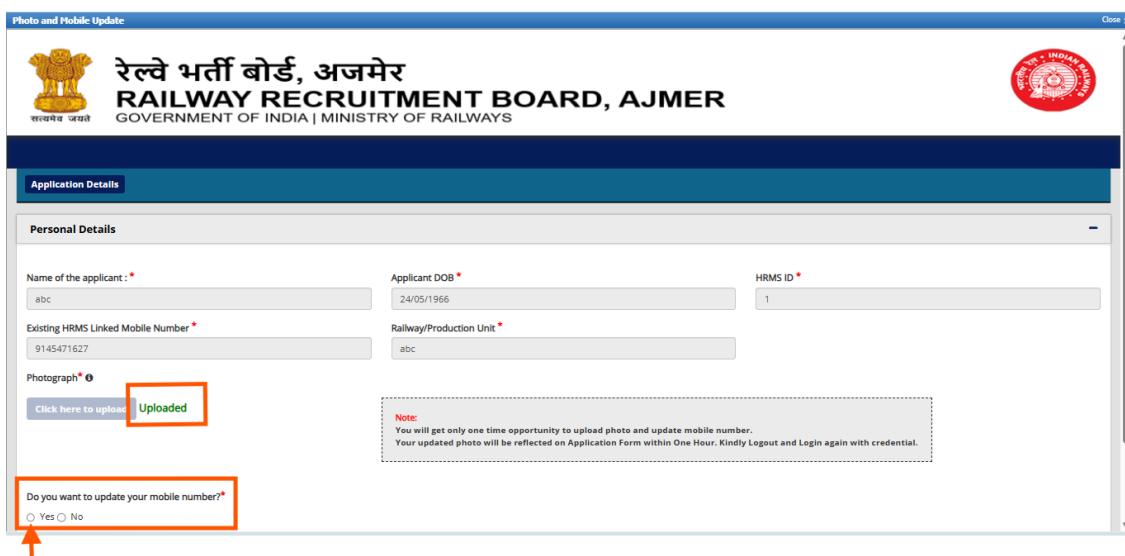


13. Upon successful photo capture, a pop-up will show the message “File has been successfully uploaded”, click “Close”



14. “Uploaded” will appear just next to the “Click here to upload” button

15. If you wish to change your mobile number, click “Yes”



16. Enter the 10-digit mobile number into “Candidate’s Mobile Number” and “Confirm Mobile Number”
17. Make sure the mobile number is the same in both fields, otherwise it will not be accepted
18. After entering the mobile number, click “Submit”

Photo and Mobile Update

Application Details

Personal Details

Name of the applicant : *
abc

Applicant DOB *
24/05/1966

HRMS ID *
1

Existing HRMS Linked Mobile Number *
9145471627

Railway/Production Unit *
abc

Photograph *
Click here to upload Uploaded

Note:
You will get only one time opportunity to upload photo and update mobile number.
Your updated photo will be reflected on Application Form within One Hour. Kindly Logout and Login again with credential.

Do you want to update your mobile number? *
 Yes No

Candidate's Mobile Number *
5555555555

Confirm Mobile Number *
5555555555

Submit

19. A pop-up will appear confirming the final submission.
20. If the photo is captured properly and the correct mobile number is mentioned, click “OK”
 - a. Make sure details are correct, as the system will allow photo capturing and mobile update only once.

Photo and Mobile Update

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qa-efmprd.tcsion.com says
Are you sure you want to submit the form ?

OK Cancel

Application Details

Personal Details

Name of the applicant : *
abc

Applicant DOB *
24/05/1966

HRMS ID *
1

Existing HRMS Linked Mobile Number *
9145471627

Railway/Production Unit *
abc

Photograph *
Click here to upload Uploaded

Note:
You will get only one time opportunity to upload photo and update mobile number.
Your updated photo will be reflected on Application Form within One Hour. Kindly Logout and Login again with credential.

Do you want to update your mobile number? *
 Yes No


Candidate's Mobile Number *
5555555555

Confirm Mobile Number *
5555555555


Submit

21. Final submitted details will be visible to the candidate

Photo and Mobile Update Close x



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Group B 30% LDCE

Applicant Details

Application Details		
Name Of the applicant abc	Applicant DOB 24/May/1966	HRMS ID: 1
Existing HRMS Linked Mobile Number 9145471627	Railway/Production Unit abc	Do you want to update your mobile number? Yes
Updated Mobile Number 555555555		

Attachments



Candidate Photo

– THE END –